To: All Academic Staff
From: Research Office (RO)

Reminder for Academic Colleagues: For co-ordination purpose, individual Faculty/School (F/S) may have its own administrative arrangements and internal deadlines on top of those provided by the RO. Academic colleagues are expected to satisfy all requirements when preparing their applications and seeking endorsement from their respective F/S before forwarding the materials to the RO.

The National Natural Science Foundation of China (NSFC) is now calling for applications for the following program of the "**Special Project Phase II of Department of Mathematical and Physical 2023**". Colleagues are invited to submit applications through the HKBU Institute for Research and Continuing Education (IRACE). Details are as follows:

Research Program	**Science and Technology Activity Project (科技活動項目)**
Research Areas	1. International Conferences of Influence Serie 有影響力系列國際會議 2. National Conference of First and Second Level Subjects 全國一級和二級學科會議 3. Strategic Research and Academic Exchange on Fund Development 基金發展戰略研究與學術交流 4. Science Communication and Popularization Activities 科學傳播和科普活動
Eligibility	Principal Investigators (PIs) should meet the following requirements: - RAP above or possessed PhD degree - With experience in undertaking basic research projects or other experience in basic research
Funding Period	7 Months (1 January 2024 – 31 July 2024)

	Items	Action Parties
Application Procedures	1) Prepare and submit the application via the **GRANTS System** by **20 September 2023 (Wednesday).** Late application will not be accepted. *(Kindly be reminded of safekeeping your login name and password as it may take at least 1 – 2 days to regenerate a new one.)* 2) Submit the following documents to your Dean/Director for endorsement: (a) Application Form printed from the System including all the attachments (one-copy, two-sided); (b) **Mainland Grant Application Checklist.** 3) Submit <u>ethics/safety applications</u> to the Research Ethics Committee, if applicable: The deadline for filing an ethics/safety application via BUniPort is **13 September 2023 (Wednesday).** Please refer to *Guidelines on Online Submission of Ethics/Safety Applications* for necessary steps. (*Ethics/safety approval usually takes 25 working days to process*.) 4) Submit co-operation application to the Academic Partnership Tracking Platform, if applicable: The deadline for filing a co-operation application via Academic Partnership Tracking Platform is **13 September 2023 (Wednesday).** Please refer to *Guidelines on Online Submission of co-operation Applications* for necessary steps. (*Co-operation approval usually takes 25 working days to process*.)	PIs
	5) Give comments/suggestions to PIs for revision when necessary. 6) Submit the documents (in soft copy) as stated in Item 2 above to RO by **20 September 2023 (Wednesday).**	Deans/Director
	7) Upon receiving the complete set of application documents, RO/IRACE will online submit the application to NSFC.	RO/IRACE
Register for NSFC Electronic Account	For applicants who do not have an application account of the NSFC System, please contact the IRACE at hkbuirace@hkbu.edu.hk for registration.	
Other Application Details	GRANTS Electronic System (user guide)	

For enquiries, please contact:

IRACE:

Name	Email	Phone
Chen Yunting	chenyunting@hkbu.edu.hk	+ 86-755-8672 0174
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RO Research Grants Management Team:

Name	Email	Phone
Alice SUNG	mainlandgrant@hkbu.edu.hk	3411 8337

IMPORTANT:
➢ If an applicant departs from the University during the application period, the affiliated Department is required to inform the RO about his/her departure. The RO will follow it up with the funding body accordingly.

NOTICE – Other Funding Opportunities:
The Research Office maintains a webpage on the various internal and external funding opportunities and the current calls for colleagues' information. You are encouraged to check the information at https://research.hkbu.edu.hk/funding-opportunities regularly.